

Summary of Event:

54-SE-2006

This section of the permit application is intended to provide the Special Events Permit Committee with an overview of your event. Information you provide in this section is public information and may be used in developing the City of Scottsdale's Calendar of Special Events including but not limited to electronic and internet formats.

SUMMARY OF EVENT

Event Name: Indian Bend & Hayden Charity Block Party

Event Location & Address: 6929 N. Hayden Rd Scottsdale 85250

Name of shopping center if applicable Gateview Park

*Please submit written approval of your event from the property manager of the center.

Provide web-site address if this event is being advertised on the Internet:

REC'D MAR 31 2006

Has this event occurred in the past?

YES ☒ NO ☐ Yes, when Nov 19, 2005

Are there any major changes from previous events? YES ☒ NO ☐

If yes, please explain _____

APPLICANT / SPONSOR INFORMATION

The applicant for the Special Event Permit must be the authorized representative of the organization/business conducting the special event. This person must be available to work with the City's Special Event Permit Committee throughout the permitting process. A professional event organizer, or other representative, may apply for the Special Event permit on behalf of the organization/business provided that a letter of authorization is obtained from the authorized representative. The letter of authorization must be attached to the application.

Applicant Name: Seth Moylan - United Studios of Self Defense

Office: 480 922-7221 Mobile: 480 225-2619 Pager: _____

Fax: 480 922 9491 Email: set1ussd@aol.com Home: 480 225-2619

On-site Event Coordinator Name (responsible party): Seth Moylan

Office: 480 922 7221 Mobile: 480 225-2619 Pager: _____

Fax: 480 922 9491 Email: set1ussd@aol.com Home: 480 225 2619

Event Sponsor(s): United Studios of Self Defense / Chiropractic USA / Police Officers of Scottsdale Association

Name of Charitable organization(s) - if applicable: _____

Contact at Charity: _____

Phone: _____

NARRATIVE

A detailed narrative to describe your event and its site plan or route is required to assist the Special Events Permit Committee to understand your event. Please describe all activities and provide a timeline of your event if you are a moving venue (i.e. run, parade, etc.) Provide a description of parade/run/march including street and lane closures. Attach the proposed route and barricade plan and indicate the start and finish areas. Please attach the narrative and/or timeline below or attach the narrative/timeline on separate sheet(s) to your application.

Attached

EVENT DATES AND HOURS
OF OPERATION

	Date	Day of week	Hours from am/pm	to am/pm
Setup:	4/29/06	Saturday	8 AM	10 AM
Day 1	4/29/06	Saturday	10 AM	3 PM
Day 2				
Day 3				
Day 4				
Day 5				
Day 6				
Day 7				
Dismantle:	4/29/06	Saturday	3 PM	5 PM
Anticipated Attendance:		Per Day	200	At One Time 60 Total 200

Attachment

Indian Bend and Hayden Charity Block Party

When: Saturday, April 29th, 2006, from 10 a.m. to 3 p.m.

Where: SE corner of Hayden Rd. & Indian Bend in the Albertson's Shopping Center, Scottsdale

Donations are welcome and appreciated benefiting St. Mary's / Westside Food Bank Alliance in the form of non-perishable foods.

Raffle tickets will be given for each donation received !! GET INVOLVED !!!

Our goal is to collect 5,000 pounds!

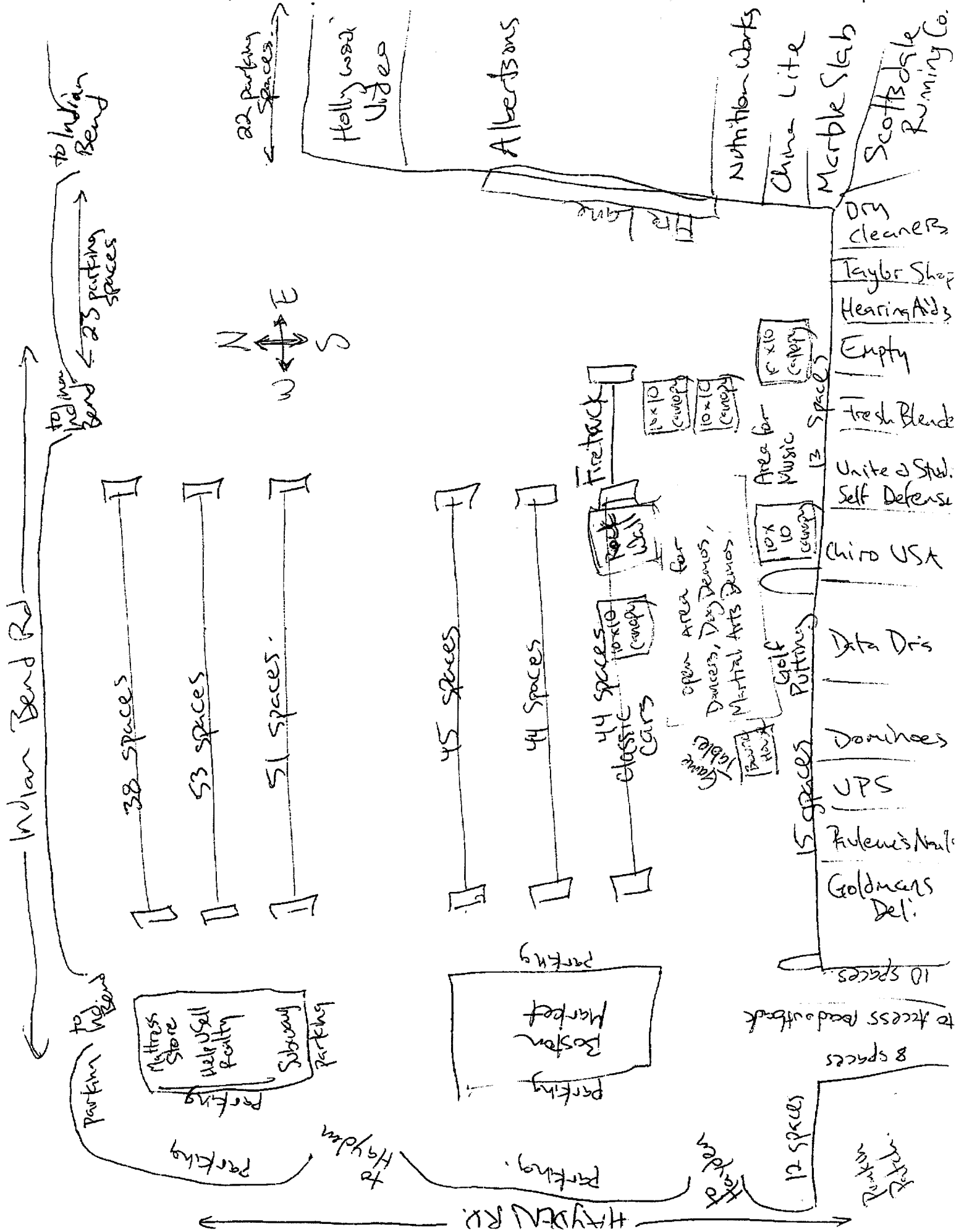
Schedule of Activities:

10:00 a.m.	Martial Arts Demonstration outdoors
10:00 a.m.	Complementary Chiropractic Spinal Screenings begin indoors
10:30 – 11:30 a.m.	Street Smart Kids Child Safety/Awareness Class indoors
10:30 a.m. – Noon	Fingerprinting for Children available indoors
12 noon	1 st Raffle & Refreshments available outdoors
12 noon	Martial Arts Demonstration outdoors
12:30 p.m.	K-9 Unit Demonstrations outdoors
1 – 2 p.m.	Women's Self Defense Class indoors
2:00 p.m.	2 nd Raffle outdoors

ALSO THROUGHOUT THE DAY:

- VARIETY OF EXHIBITORS WITH THEIR PRODUCTS outdoors
- CHAIR MASSAGES outdoors
- ROCK CLIMBING WALL outdoors
- BOUNCE HOUSE outdoors
- CLASSIC CARS outdoors
- FIRE TRUCK ON DISPLAY outdoors
- Putting Green outdoors
- Foosball and Air Hockey Tables outdoors
- Live Music – Denim and Diamonds outdoors

FREE
To the community!!!



IF YOU ANSWER YES TO ANY OF THE QUESTIONS ON THIS CHECKLIST, PLEASE COMPLETE THE CORRESPONDING SECTION(S). SUBMIT ONLY YOUR APPLICATION AND THE SECTION(S) RELATED TO YOUR EVENT. PLEASE MARK N/A FOR QUESTIONS THAT DO NOT APPLY TO YOUR EVENT.

YES NO N/A

SECTION 1
ORGANIZATIONAL STATUS/PROCEED/REPORTING

1. ☒ ☐ ☐ Is the host organization a commercial entity?
2. ☐ ☒ ☐ Is the host organization a bona fide tax exempt, nonprofit entity?
3. ☐ ☒ ☐ Are patron admission, entry or participant fees required?
4. ☐ ☒ ☐ Are vendor or entry fees charged? Contact Tax & License at (480) 312-2400 with questions.

YES NO N/A

SECTION 2 - PUBLIC SAFETY/POLICE

1. ☐ ☒ ☐ Will you need to hire off-duty police officers for security or to direct traffic? (if yes or no, complete section 2). Contact Sergeant Mike Reardon with the Police Dept. at (480) 312-4390 with questions.
2. ☒ ☐ ☐ Will there be tents or canopies? Contact (480) 312-1853 with any questions.
3. ☐ ☒ ☐ Is there a need for standby emergency medical staff paramedic(s)/emergency medical technician(s)?
4. ☐ ☒ ☐ Will you require temporary fencing?

YES NO N/A

SECTION 3
PARKING AND TRAFFIC PLAN

1. ☐ ☒ ☐ Will your event utilize a valet parking service?
2. ☒ ☐ ☐ Do you have enough on-site parking to accommodate added traffic or parking spaces removed due to your event?
3. ☐ ☒ ☐ Will any parking for this event occur off the premises of the event?
4. ☐ ☒ ☐ Will your event involve the use of a shuttle and/or alternate parking sites?
5. ☐ ☒ ☐ Will you need a sign plan to show the placement of signs directing people to your event, a shuttle plan to show shuttle routes and pick-up/drop-off locations, or a barricade plan to show road or lane closures? Contact Walt Brodzinski in Traffic Engineering at (480) 312-7757 with questions.
6. ☐ ☒ ☐ Will you be impacting the area within 50 feet of a bus stop or trolley stop or closing a street on which buses or trolleys operate? Contact Debra Astin at (480) 312-2526 with questions.
7. ☐ ☒ ☐ Will any part of your event (people, booths, vehicles, equipment) take place in the public street?
8. ☐ ☒ ☐ Are you proposing to close down a street(s)? If yes, please note that you need to try and obtain 100% approval from businesses/residents in street closure.
9. ☐ ☒ ☐ Is there a need for city off-duty police officers to control traffic?

SECTION 4

ENTERTAINMENT AND EVENT NOTIFICATION

YES NO N/A

1. ☒ ☐ ☐ Are there any musical entertainment features related to your event?
2. ☒ ☐ ☐ Will sound checks be conducted prior to the event?
3. ☒ ☐ ☐ Will sound amplification be used?
4. ☐ ☒ ☐ Do you plan to have a patron dance component to either live or recorded music at your event?
5. ☒ ☐ ☐ Will inflatables, hot air balloons or similar devices be used at your event?
6. ☐ ☒ ☐ Does your event include fireworks, rockets, lasers or other pyrotechnics?
7. ☒ ☐ ☐ Will your event include signs, banners, decorations or special lighting?
8. ☐ ☒ ☐ Does your proposed event include sexually oriented activity (including any type of nudity) etc.?
9. ☒ ☒ ☐ Will you require street banners? (see criteria for use of street banners) if yes, contact Nicole Curtis at (480) 312-7673.

YES NO N/A

SECTION 4

ENTERTAINMENT AND RELATED ACTIVITIES

10. ☒ ☐ ☐ Will there be a portable power generator used for the event?
11. ☐ ☒ ☐ Will you be using searchlights?

YES NO N/A

SECTION 5 - TAX / LICENSE

1. ☐ ☒ ☐ Does your event include food concession and/or preparation areas?
2. ☐ ☒ ☐ Will any items, such as beverages, clothing, art, CD's, etc., be sold during your event?
3. ☐ ☒ ☐ Are you renting booths or charging entry fees?

YES NO N/A

SECTION 6 - ALCOHOL

1. ☐ ☒ ☐ Does your event involve the serving or sales of alcoholic beverages?
2. ☐ ☒ ☐ Will you need to apply for a special event liquor license? (If using a 501 C-3 organization). To obtain an application call Tax & License at (480) 312-2400 or go on line:
<http://www.scottsdaleaz.gov/licenseguide/licensecatalogdetail.asp?t=sel>
3. ☐ ☒ ☐ Have you applied for your special event liquor license?
4. ☐ ☒ ☐ Will you need to apply for an extension of premises? (If an existing business has a liquor license on the property - To obtain an application call Nicole Curtis at (480) 312-7673 or go on line:
<http://www.azil.com/a-forms/EXTENSIONOFFPREMISESPATIOPERMIT.pdf>
5. ☐ ☐ ☒ Do you meet insurance requirements such as the 5 million dollar liquor liability? Contact Sue Welch in Risk Management at (480) 312-2509 with questions.

SECTION 7 - SANITATION

YES NO N/A

1. ☒ ☐ ☐ Do you have a plan for cleaning up after your event?
2. ☐ ☒ ☐ Do you plan to provide portable restroom facilities at your event?

APPLICANT'S AUTHORIZATION

To the extent allowed by law, Applicant agrees to defend, indemnify, and hold harmless the City of Scottsdale, its agents, officials, and employees from and against all claims, damages, losses, injuries, illness, accidents relating to, arising out of or resulting from the use of this Special Event application and the information contained therein, and its resulting permits.

Applicant acknowledges that the information provided in this application is true and accurate to the best of Applicant's knowledge and belief.

Applicant understands that failure to comply with the conditions or stipulations of this permit including but not limited to liquor control, traffic control, insurance requirements, clean up conditions, noise volumes and event start and end times, will be considered as a critical element of the review of any subsequent applications for a period of one year. Gross failure may disqualify you from being issued a special event permit during that time.

Seth Moylan Chief Instructor/USSD
Signature and Title of Applicant

3/29/06
Date

Seth Moylan - Chief Instructor/USSD
Print Name and Title of Applicant

ALONG WITH YOUR APPLICATION, COMPLETE AND SUBMIT ONLY THE SECTION (S) RELATED TO YOUR EVENT.



SECTION 1 Organizational Status/Proceeds/Reporting

If the host organization is a bona fide tax exempt, nonprofit entity, you must attach a copy of your IRS 501(C) tax exemption letter providing proof and certifying your current tax exempt, nonprofit status.

If patron admission, entry or participant fees are required, please provide amounts: \$ N/A.

If vendor or other fees are required, please provide amounts: \$ N/A.

\$ 0 Estimated gross receipts including ticket, entry, vendor, product and sponsorship sales from this event. Please explain how this amount was computed.

This event is intended to collect food donations for
charitable purposes.

\$ \$1200- Estimated expenses for this event.

\$ 0 What is the project distribution or net dollar amount the host organization will receive from this event?

ALONG WITH YOUR APPLICATION, COMPLETE AND SUBMIT ONLY THE SECTION (S) RELATED TO YOUR EVENT.



SECTION 2 PUBLIC SAFETY/POLICE

As an event organizer, you are required to provide a safe and secure environment for your event through sound preparation and anticipating potential concerns. The Scottsdale Police Department has the final authority to determine your event security requirements.

Please describe how you will ensure a safe and secure event. The description should include specific information such as security personnel stationed at the entry/exist points, liquor control, crowd control, money or merchandise protection, etc. Attach a separate sheet(s) if necessary.

Our event is a small, family oriented charitable event with our current patrons & their friends & family as the majority in attendance. No alcohol is being served. This event is not to promote vendor sales & therefore no exchange of money. There is no onsite food preparation & therefore no health & sanitation concerns.

Indicate below the type of personnel providing security at your event. You may check more than one box. If you are hiring security personnel, Arizona law requires the security company and its security personnel to be licensed through the AZ Dept. of Public Safety. This does apply to in-house security or volunteers provided by the business or organization hosting the event. For addition information contact the DPS Licensing Unit at 602-223-2361.

I plan to use:

☒ In-house staff or volunteers. Estimated number 10

☐ Hired security personnel. Estimated number _____

Company name _____

Contact person _____

Phone number _____

☐ Scottsdale PD off-duty officers. Estimated number _____

Call 480-312-4385 for rate information or to make arrangements to hire SPD off-duty officers.

☐ Off-duty officers from another agency. Estimated number _____

Department/Company name _____

Contact person _____

Phone number _____

ALONG WITH YOUR APPLICATION, COMPLETE AND SUBMIT ONLY THE SECTION (S) RELATED TO YOUR EVENT.



SECTION 2 PUBLIC SAFETY/FIRE

If there will be tents or canopies, please complete the following:

Number of tents: 0 or canopies: 8 provided by hosts

Note: Tents over 200 square feet and canopies (three open sides) over 400 square feet will require a permit. Your tent supplier will need to contact the Fire Department at (480) 312-1853 to acquire the permit.

Tent Supplier: _____ Contact: _____ Phone: _____

***You must include a site plan, which indicates exact locations and dimensions of tents/canopies.**

The tent company which you hire must apply for the tent permit. Tent permit applications must be received by the Fire Department at least 10 days prior to your event. Please ensure that the tent company faxes the permit application to 480-312-1850 attn: Mark Zimmerman.

Medical Standby

The Fire Department requests that you have an emergency medical standby when the daily attendance of the event is anticipated to exceed 5000 people.

If there is a need for standby emergency medical staff (paramedic(s)/emergency medical technician(s)), provide the name of the agency or company providing the service with a contact name and phone number:

Agency/Company Name: N/A

Phone No: _____

Please show any temporary fencing on your site (or run/parade/march) plan and provide the following information regarding temporary fencing (if any):

Fencing Company Name: N/A

Contact: _____ Phone No.: _____

Address: _____

ALONG WITH YOUR APPLICATION, COMPLETE AND SUBMIT ONLY THE SECTION(S) RELATED TO YOUR EVENT.



SECTION 3 PARKING AND TRAFFIC PLAN

If your event will utilize a valet parking service, please indicate name and contact number for valet company: The Downtown area requires the valet company to have a Scottsdale Valet License (available through Scottsdale Tax & License Division).

A valet parking plan must be included with this application.

Company Name: N/A

Company Contact: _____

License Number: _____

Downtown area requires the valet company to have a Scottsdale Valet License (available through Scottsdale Tax & License Division).

If your event will involve the use of a shuttle and/or alternate parking sites, please describe the location and submit a written agreement of the affected property owner.

N/A

If any part of your event (people, booths, vehicles, equipment) take place in the public street, Please describe below any sidewalk, lane and/or street closures proposed with your special event. (Note: Street closures require notice and acknowledgment of impacted parties in the area.)

N/A

Please provide the specific street segments that are proposed to be closed.

N/A

If there is a need for City off-duty police officers to control traffic, please describe all the required and the estimated number of officers for each location (Scottsdale Police Department will determine the final number. Only sworn police officers can direct traffic on public streets):

If NO, please describe why the event will not have a significant impact on the surrounding public streets.

Our event is contained in large shopping plaza parking lot with plenty of parking. There will be no strain on surrounding public streets.

ALONG WITH YOUR APPLICATION, COMPLETE AND SUBMIT ONLY THE SECTION (S) RELATED TO YOUR EVENT.



SECTION 4 ENTERTAINMENT AND EVENT NOTIFICATION

Please note that neighborhood notification will be required if you propose to have off-site parking, out door amplified sound, fireworks, street closures, etc. Your notice must include a complete and detailed description of your event, contact person and a phone number, i.e. cell phone #, that people can call prior to, during, and after the event. The notice must also include set up and tear down times, the shut off time for the music and the anticipated attendance for the entire night. Submit a sample notice with your application; staff must approve your event notice before it is sent out. Also include a map of the area which you have notified or are planning to notify. You may also be required to complete the Notification of Impacted Area form.

What form of notification delivery will you be using? Letter(s) ☐ Door Hangers ☐ Flyers ☐ Other ☐
If other, what kind? _____

Number of Stages: 1 Number of Performers: 1

Performer name and music type: Denim & Diamonds (country music)

If sound checks will be conducted prior to the event, please indicate:

Start Time 9:30 AM Finish Time 10 AM

If sound amplification will be used, please indicate:

Start Time 10 AM Finish Time 2 PM

Note: Outside amplified music in the Downtown must cease by 11:00 PM, elsewhere in the city it is 10:00 PM. The specific time will be established with the conditions included in the Special Event permit.

If you are planning to have a patron dance component to either live or recorded music at your event, please describe: N/A

Describe the sound equipment used for the event:

small band amplifiers

If your event includes fireworks, rockets, lasers or other pyrotechnics, please describe:

N/A

If your event includes sexually oriented activity (including any type of nudity) etc., please describe.

N/A

Specifically, what type and how many inflatables, hot air balloons or similar devices will be used at your event? i.e. fly guy(s) We will have a monitored bounce house for kids.

If your event includes signs, banners, decorations or special lighting, please describe below and attach an example(s).

Banner hung in front of our business.

Note: All signage and banners are subject to Zoning Ordinance provisions.

Please describe the portable power generator which will be used for the event and the location.

A small portable generator for use of the bounce house.

ALONG WITH YOUR APPLICATION, COMPLETE AND SUBMIT ONLY THE SECTION (S) RELATED TO YOUR EVENT.



SECTION 5 FOOD/CONCESSIONS

If your event includes food concessions and/or preparation areas, please describe how food will be served and/or prepared.

N/A

If, any items, such as beverages, clothing, art, etc., will be sold during your event, please provide a complete list of vendors. (Attach additional sheets if needed). Note: Each vendor will require a transaction privilege tax license to report sales tax. If tables/booths are rented to vendors, a transaction privilege tax license is required for rental fees. A vendor list must be submitted to Tax & License Registration 45 days prior to the event. The list must be updated bi-weekly.

Contact Tax & License at 480-312-4322 or 480-312-7932.

BUSINESS & VENDOR NAME:

N/A

PHONE#:

ADDRESS:

SCOTTSDALE LICENSE NO.:
(Or license application date)

ALONG WITH YOUR APPLICATION, COMPLETE AND SUBMIT ONLY THE SECTION(S) RELATED TO YOUR EVENT.



SECTION 7 SANITATION

Please describe your plan for the cleanup and removal of recyclable goods, waste and garbage during and after your event:

There will be trash cans throughout event with staff to empty
as necessary. Staff of host businesses will be responsible
for post event clean up.

Please Note: Unless approved differently by a stipulation(s) through the Special Events Committee, event cleanup and equipment removal will be completely finished by 9am the next day, including removing stages, barricades and fences, temporary toilets and other event production equipment; and picking up trash, power washing sidewalks and gutters, street sweeping and other cleanup/grounds maintenance stipulations. Also, event production will require additional trash containers to sufficiently handle all trash from the event without having to use any trash containers already in place for existing business activities.

Person/company responsible for cleanup:

Seth Maylan - United Studios of Self Defense

Phone:

480 922-7221

You are required to provide portable restroom facilities at your event unless you can substantiate the sufficient availability of both ADA accessible and non-accessible facilities in the immediate area of the event site, which will be available to the public during your event.

If you plan to provide portable restroom facilities at your event, provide total number of portable toilets:

Number of ADA accessible toilets:

3

If no, please explain:

The host business' have restrooms ADA
accessible - at the event.

Restroom Company:



EVENT NAME 54-SE-2006 – Event in parking lot of Gateview Park

Recommendation	<input checked="" type="checkbox"/> Approval subject to stipulations listed below:	Denial <input type="checkbox"/> (A denial may be appealed to the Zoning Administrator subject to the Provisions of the Zoning Ordinance)	Withdrawn by applicant <input type="checkbox"/>
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Cheryl Summers
Cheryl Summers, Chair
For Special Events Committee

Date

4.5.06

not @ meeting
Tom Borin, Tax & License

4-5-06

Mark Zimmerman
Mark Zimmerman, Fire Dept.

4-5-06

Rob Millar
Rob Millar, Citizen & Neighborhood Resources
or Sahler Hornbeck, Downtown Group

4-5-06

Walt Brodzinski
Walt Brodzinski, Traffic Engineering

4.5.6

Mike Beardon
Mike Beardon, Police Sergeant

4-5-06

Sue Welch
Sue Welch, Contract Coordinator

4-5-06**Stipulations:**

• NEED LETTER OF APPROVAL FROM PROP MGMT CO.
send to Nicole once received.

• REFLECTIVE BARRICADES AT ENDS OF CLOSED
PKG AISLE (EVENT AREA)

Hing Properties, Inc.

6609 North Scottsdale Road, Scottsdale, AZ 85250 480 951 1785, 480 951 0882, Fax 480 483 7721

April 12, 2006

Hand Delivered

REC'D APR 19 2006

Seth Moylan
United Studios of Self Defense
6929 N Hayden C 8
Scottsdale, AZ 85250

Re: Gateview Park Shopping Center – Special Event


To Whom It May Concern:

Hing Properties, Inc., as Landlord, hereby grants permission for the Gateview Park Spring Party. The enclosed activities are permitted between 10 a.m. and 3 p.m. on Saturday, April 29, 2006.

In accordance with your lease, please make sure you have the appropriate insurance and that Hing Properties is named as an additional insured. Please be sure to provide us with a copy of all permits and insurance.

Very Truly Yours,

HING PROPERTIES, INC.

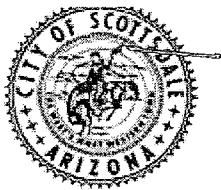


Robert Ong Hing
President

Encl.

ROH/ar





City of Scottsdale Building Permit

124732
DEVS 202 0002 00012621
DATE: 04/05/2006 KHANAS
CURR: 04/05/2006 10:06AM
Amt: \$65.92

Permit No.	124732	Date Issued	4/5/2006	Keycode	3439C
Permit Type	SPECIAL EVENT			APN	174-11-002M
Address	6929 N HAYDEN RD			Lot	
Subdivision				MCR	
Valuation	\$0.00	Const Type		QS	22-47
Exist Use		Elec. Amps		Gas	No
Zoning	PCC	Bldg Height		Bldg Code	IBC 2003
Case No.	54-SE-2006	Meter Size		Charge Acct	
Plan No.		Setbacks			
Owner	Seth Moylan - United Studios of Self Defense			Owner Builder	No
	6929 N HAYDEN RD			Payment Type	
	SCOTTSDALE, AZ 85250				

Contractor Name	Phone	License No.	Privilege Tax
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Building	\$0.30	Base Fee	\$0.00
Plumbing	\$0.08	A/C Square Feet (0 x \$0.30 x 0%)	\$0.00
Electrical	\$0.08	Other Square Feet (0 x \$0.15 x 0%)	\$0.00
Mechanical	\$0.08	Fence Lineal Feet (0 x \$0.14 x 0%)	\$0.00
Total	\$0.54	Ret Wall Lineal Feet (0 x \$1.46 x 100%)	\$0.00
		Review Fee	\$0.00
		Special Events	\$65.92
		Total Amount	\$65.92

Customer Signature :

SIGNED BY SETH MOYLAN ON 4/5/2006

Development Services : KHANAS

When a credit card is used as payment I agree to pay the above total amount according to the Card Issuer Agreement.

This permit becomes null and void if work or construction authorized is not commenced within 180 days of if construction or work is suspended or abandoned for a period of 180 days at any time after work is commenced.

All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.